

HOUSE RULES

RV NUM: _____ AP: _____ HOUSEKEEPING: Daily

Welcome to the BOC SUITES!

Please read carefully the house rules as it contains important information for your stay.

- The BOC SUITES is **not responsible** for any **loss of valuables or personal belongings**.
- **Check-in** is from **2pm** and **check out** time is **before 11am**.
- **Late check out** until **12pm** has an additional cost of **30€** and it is subject to availability.
- Children are welcome!
- Small pets are welcome and must be validated in advance.
- It is strictly **forbidden** for **pets** to be left **unsupervised**. They must always be **accompanied by their owner**.
- The BOC SUITES is a 100% **non-smoking environment**, including common areas. The only areas designated to smoke are the terraces.
- The use of electronic cigarretes is also not permitted.
- Should the BOC SUITES find evidence of smoking in the apartment, the the booker or guest will have to pay a **200€ fine**.
- The BOC SUITES has a **zero-tolerance** policy towards any kind of drug abuse.
- Under any suspicious evidence of the **illegal use of drugs** or other substances classified as illegal, the guest will be asked to leave the facilities immediately. Should the apartment not be left, **local authorities** will take measures.
- The **access of non-authorized people** to The BOC SUITES premises is not permitted. Should The BOC SUITES find evidence of unauthorized people in the apartments or any other premises a **200€ fine** will be charged.

- It is strictly prohibited to throw **parties** or gatherings. Guests must respect **quiet hours** (from 11pm to 8am). Should this rule be ignored a **200€ fine** will be charged.
- The apartment must be **returned in the same conditions** it was found. Failure to fulfill so implies a charge into the booker's credit card equivalent to the amount of the lost or broken object.
- Please **inform of any damage** or accidental break before check out. In case of accidental break or damage, The BOC SUITES will internally study the situation to evaluate whether we assume the reparation cost or not in case of negligence. Failure to inform implies a **200€ fine** in the reservation card.
- Any fine derived from the failure to fulfill any of the above mentioned rules, will be directly **charged into the credit cards provided in the reservation**.
- **Do not move any furniture** without previous authorization.
- **Weekly cleaning** happens from Monday to Sunday from 11am to 1pm. Please note the apartments are temporary homes and it is the guest's responsibility to keep the daily appliances used clean.
- Do not forget to **air the room** and **use the smoke extractor** while cooking.
- **Do not throw food down the drain**. A bin for organic waste and oil can be found in the cabinet under the sink.
- Please **recycle**. Recycling bins are provided for that purpose.
- Be careful when using kitchen utensils, namely teflon. Any damage occurred will be charged in the credit card provided in the reservation.
- **Do not flush any sanitary products in the WC**, bins are provided for that purpose.
- **Do not take any bath towel to the beach**, you have beach towels at reception with a deposit of 30€ per towel. Please let us know 24h in advance.
- **Do not take any object** belonging to the apartment **out** of it.
- The guest can request **speakers** in the apartment leaving a **200€ deposit** at reception.

I confirm I have read and understood all the information gathered in this document.

Signature: _____

Date: _____